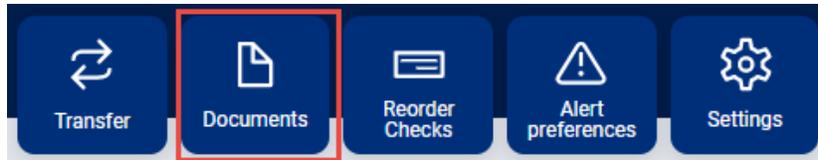


Electronic Statement Enrollment

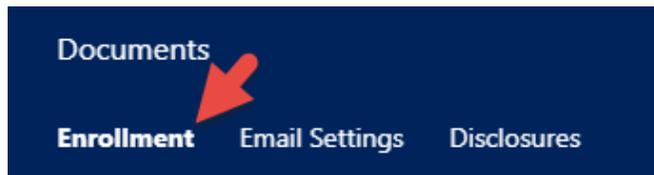
From the Online Banking **Dashboard**, select an account.

When the account opens, on the right side of the page you will see the menu below.

Select **Documents**.



From the Documents menu, click on **Enrollment**.



Complete the Enrollment steps.

You may choose to receive your statements for your account(s) delivered via email and made available online through this site. To enroll your account(s) please follow the steps outlined below:

1. Account(s) and Document Enrollment

All available documents for all active accounts. [Details](#)

2. Please review the following email address. If not correct, please update it in the space shown.

anyemail@email.com

3. Please enter a security phrase to be displayed on all valid emails sent from this site.

Please enter a security phrase.

4. Please enter the enrollment passcode in the field immediately below. To see the passcode, [click here](#).

Please enter the enrollment passcode.

5. Please read the disclosure below. You must scroll to the bottom of the disclosure before agreeing to the terms listed.

Step 1 - Click on "Details". The following screen will open. You may choose to enroll all or only one of your accounts for Electronic Statements. Once you have completed your selection by placing a checkmark (✓) on the accounts you wish to enroll, **click on Save Settings**.

Enroll All Available Accounts and Document Types Shown

Enroll Accounts

> ComCents 000 :

> Easy 000 :

Cancel

Save Settings

Electronic Statement Enrollment

Verify your email address in Step 2 is correct. If it is not correct, click on the email field and enter the email address you would like to use.

Step 3 - Click on “Please enter a security phrase”. A box or line will open to allow you to enter a security phrase.

3. Please enter a security phrase to be displayed on all valid emails sent from this site.

Statement for Harold

Step 4 – Click on “click here” to receive the enrollment passcode, and then enter the passcode.

Step 5 – Read the Electronic Statement Disclosure and Agreement.

Electronic Statement Disclosure and Agreement

What this Agreement Covers

You must use the scroll bar on the side to **scroll to the bottom** of the **Electronic Statement Disclosure and Agreement**. After reading the agreement, check (v) the box that **I agree to the listed terms**. Then click on **Enroll Now**.

in the Electronic Statements service. Your continued enrollment in the Electronic Statements service is your acceptance to the Agreement. Changes to fees or terms applicable to eligible accounts are governed by the agreement otherwise governing the applicable account. It is your responsibility to review this Agreement including GNBank's Privacy Policy from time to time in order to be aware of any such changes.

I agree to the listed terms. *

[Click here to see a sample document.](#)

Enroll Now

An Enrollment Confirmation screen is displayed if you have successfully enrolled. To clear, click **OK**.

Enrollment Confirmation

Your information has been updated.
An enrollment confirmation email will be sent to the e-mail address entered during enrollment. If you do NOT receive this enrollment confirmation email within 1 hour, please contact us IMMEDIATELY, to confirm your email address for electronic

OK

Electronic Statement Enrollment

If you have **one or more accounts already enrolled in Electronic Statements**, follow these steps to enroll additional accounts.

From the initial screen (shown below), **select Sign Up/Changes**.



This will open a screen that has a list of your accounts that you can enroll in electronic delivery.

Instructions: Below is a list of accounts and document types that are available for enrollment in electronic delivery. You may place a check next to any document you wish to enroll or place a check next to any account(s) in which you wish to enroll all documents. If you uncheck any document or account, you will be unenrolled in electronic delivery for those applicable documents and/or accounts. No selections will be saved until you select the "Save Settings" button.

Enroll All Available Accounts and Document Types Shown

Enroll Accounts

> ComCents 0001

> Easy 0002

Refresh

Save Settings

Once you have selected the accounts you want to enroll, select **Save Settings** at the bottom of the page.

Agree to the **Electronic Statement Disclosure and Agreement** for the additional account(s) you have enrolled by **clicking I Agree**.

Electronic Statement Disclosure and Agreement

What this Agreement Covers

This Agreement between you and GNBANK governs your request and consent to receive statements, notices, and documents for your account(s) by electronic delivery. These electronic statements, notices, and documents are called "Electronic Statements." This Agreement is in addition to the terms and conditions described in the Online Banking, Mobile Deposit and Bill Payment Agreement and Disclosure and corresponding Fee Schedule.

Changes and/or Termination

Except as otherwise required by law, rule, or regulation, we may change the terms of this Agreement at any time. When changes are made we will update this Agreement within the Electronic Statements tab on online banking. Online banking will be updated on the effective date, unless an immediate change is necessary to maintain the security of the system or unless a law, rule or regulation requires that it be updated at an earlier time. If such a change is made, and it can't be disclosed without jeopardizing the security of the system, this Agreement will be updated within thirty (30) days after the change. You will be notified as soon as possible when any changes are made which materially affect your rights. As always, you may choose to decline changes to this Agreement by un-enrolling in the Electronic Statements service. Your continued enrollment in the Electronic Statements service is your acceptance to the Agreement. Changes to fees or terms applicable to eligible accounts are governed by the agreement otherwise governing the applicable account. It is your responsibility to review this Agreement including GNBANK's Privacy Policy from time to time in order to be aware of any such changes.

